

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 1:30 PM

End time: 2:00 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Began organizing final report sections and aligning documentation with the completed system.
- What is planned to be done until the next scrum meeting?
 - Continue refining report content and ensure consistency across all documentation.
- What are the hurdles?
 - Ensuring all sections reflect the most up-to-date system behavior.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed system performance and began outlining demo flow structure.
- What is planned to be done until the next scrum meeting?
 - Continue refining demo sequence and validate system readiness for presentation.
- What are the hurdles?
 - Ensuring smooth transitions between system components during demo.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed preprocessing outputs and confirmed consistency for final validation.
- What is planned to be done until the next scrum meeting?
 - Continue supporting validation and assist with documentation accuracy.
- What are the hurdles?
 - Double-checking consistency across all validation scenarios.

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 3 hours

- What was done since the last scrum meeting?
 - Completed the final poster and began refining slide visuals.
- What is planned to be done until the next scrum meeting?
 - Continue improving slide design and align visuals with demo flow.
- What are the hurdles?
 - Ensuring visuals clearly communicate technical concepts.

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Reviewed submission requirements and began organizing final deliverables.
- What is planned to be done until the next scrum meeting?
 - Continue preparing submission materials and verify completeness.
- What are the hurdles?
 - Ensuring all required components are included and properly formatted.